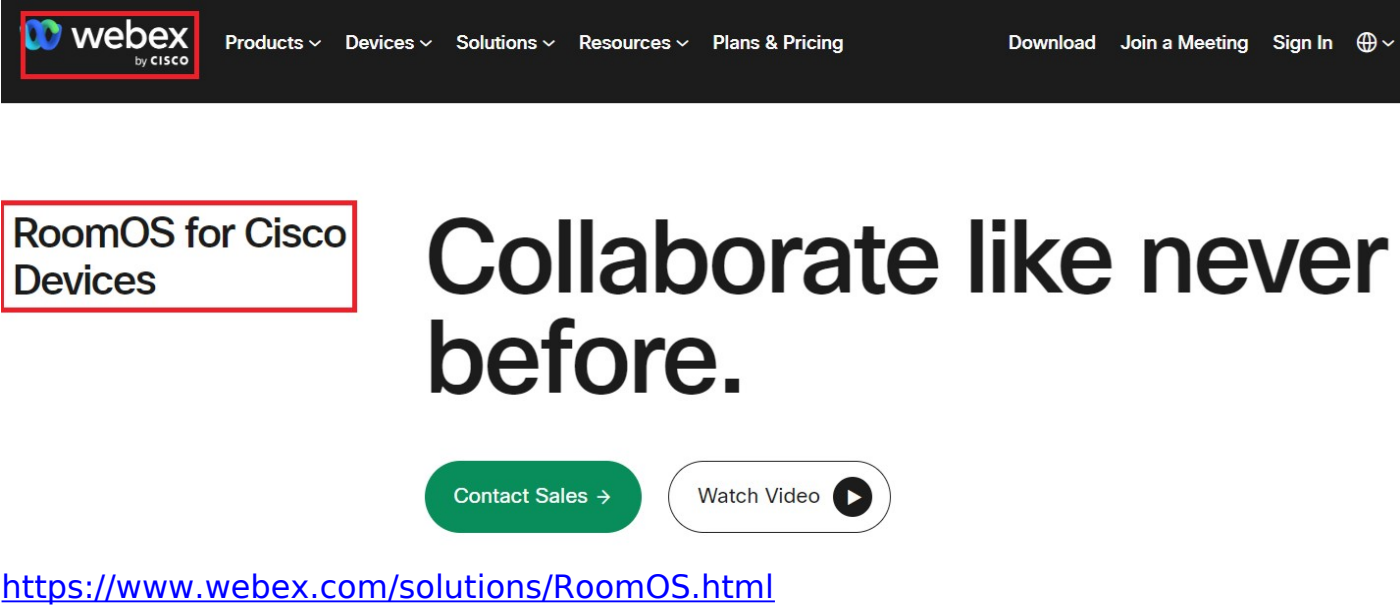




Exhibit 3

Charted claim:
Method claim:1

US10681218B2	Cisco RoomOS and Webex Application ("The accused system")
<p>1. A method of simplifying electronic communications between a plurality of users, each user having at least one electronic identifier, comprising:</p>	<p>The accused system discloses a method (e.g., collaboration method) of simplifying electronic communications between a plurality of users (e.g., participants in a webex meeting), each user having at least one electronic identifier (e.g., name, email address, etc.).</p> <p>As shown, RoomOS provides the hybrid work platform for collaborating and communicating with the users of webex app using mobile device. Each user of RoomOS and Webex App having associated name, email address, etc. A meeting invitee can join through meeting room devices occupied with RoomOS or through Webex Application.</p>  <p>The screenshot shows the Cisco Webex website. At the top is a dark navigation bar with the Webex logo (a blue 'W' icon followed by 'webex by CISCO') on the left, and links for 'Products', 'Devices', 'Solutions', 'Resources', and 'Plans & Pricing' in the center. On the right are links for 'Download', 'Join a Meeting', 'Sign In', and a globe icon. Below the navigation bar, the main content area features a red-bordered box on the left containing the text 'RoomOS for Cisco Devices'. To the right of this box is the large heading 'Collaborate like never before.' Below the heading are two buttons: a green 'Contact Sales →' button and a white 'Watch Video' button with a play icon. At the bottom of the screenshot is the URL https://www.webex.com/solutions/RoomOS.html.</p> <p>https://www.webex.com/solutions/RoomOS.html</p>

	<div><div>Cisco Room Navigator For Table<div>OverviewBuy nowResources</div></div><div><div></div><div><p>Control every aspect of your meeting</p><p>View and join upcoming meetings, check contact lists, swap meeting layouts, share content, adjust camera and audio settings, and control peripherals with a responsive touch controller.</p><hr/><p>Leverage built-in intelligence</p><p>https://www.webex.com/us/en/devices/accessories/cisco-room-navigator-for-table.html</p></div></div></div>
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	<div data-bbox="696 220 898 277">webex by CISCO</div> <div data-bbox="929 236 1637 261">Products ▾ Devices ▾ Solutions ▾ Resources ▾ Plans & Pricing</div> <div data-bbox="1809 236 2045 261">Download Join a Meeting</div> <div data-bbox="651 553 987 692"><u>One platform, with all the ways to connect.</u></div> <div data-bbox="1075 549 2013 644"><h1>Download Webex</h1></div> <div data-bbox="1104 729 1339 756">For Windows (64 bit) ⬇</div> <div data-bbox="1411 729 1646 756">For Windows (32 bit) ⬇</div> <div data-bbox="1072 833 1579 865">Requires Windows 10 or later. Learn more</div> <div data-bbox="676 981 1043 1117"><h2>Download <u>mobile app</u></h2></div> <div data-bbox="624 1117 1292 1157">https://www.webex.com/downloads.html</div>
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Share every great idea

Easily share content to Cisco devices with wireless sharing options, including Miracast, Airplay, or the Webex App.

<https://www.webex.com/solutions/RoomOS.html>



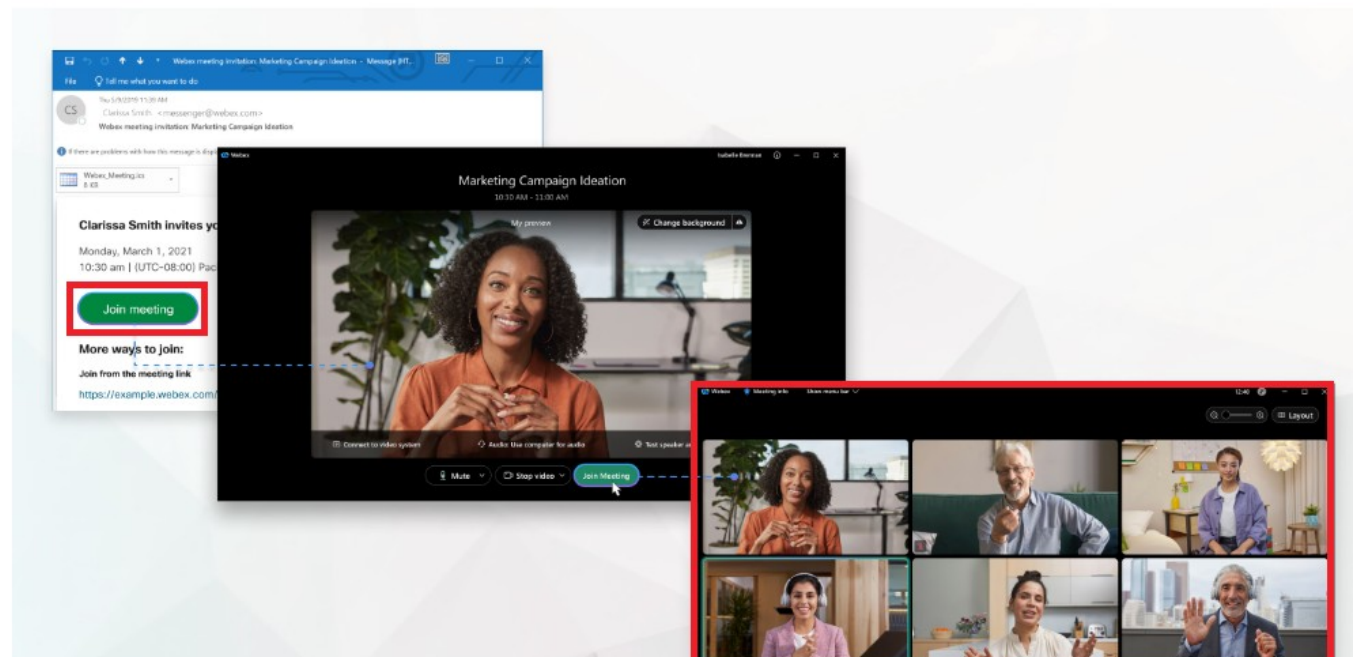
Join a Webex Meeting

You can join a meeting from your computer, mobile device, phone, or a video system. Choose the one that works best for you.

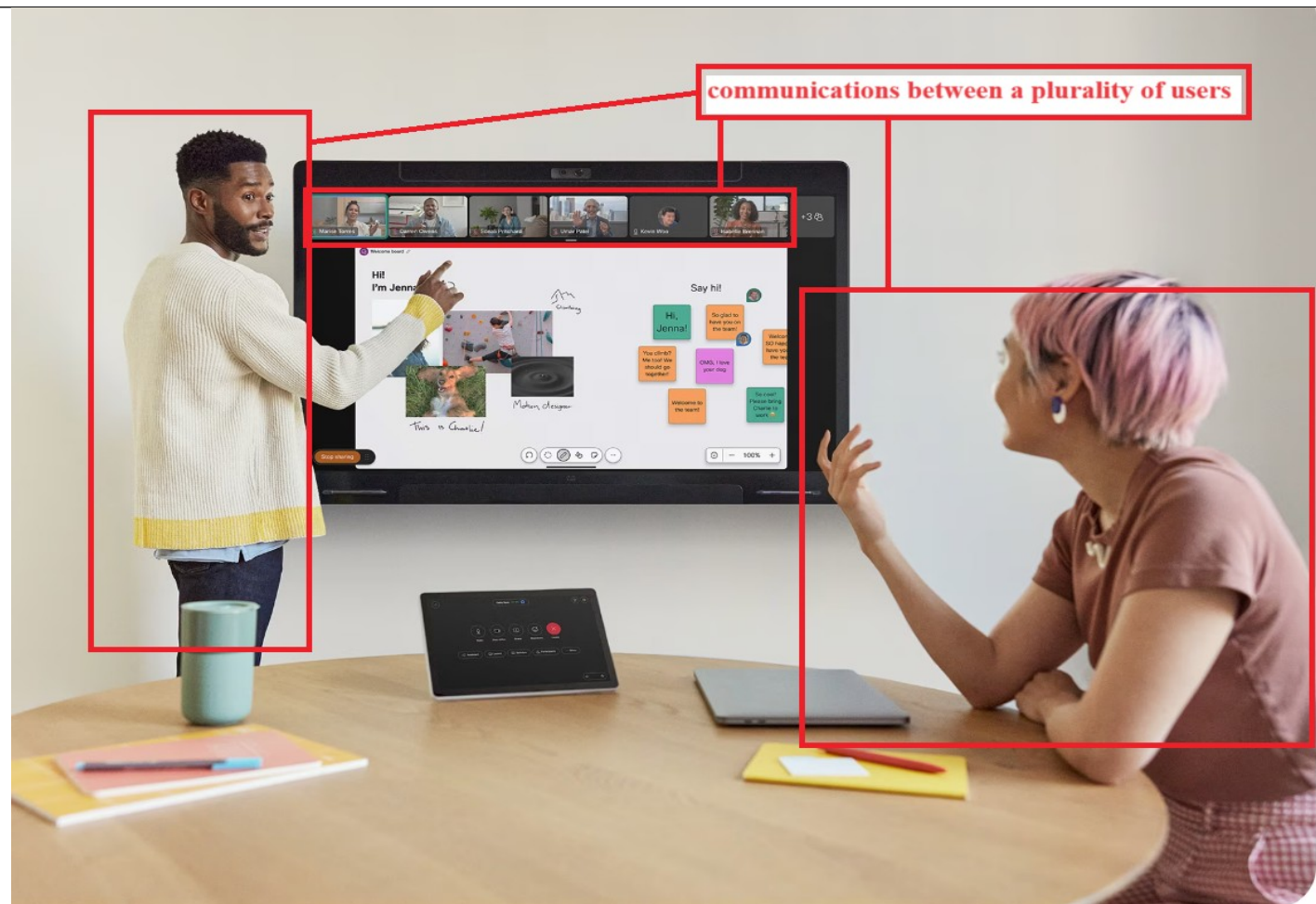
This article applies to version 41.6 and later sites.

We've made some changes to the options that are visible before you join a Webex meeting. If you have an earlier [Webex version](#), these options may not be visible. Learn how to [join meetings on earlier Webex versions](#).

Can't download? Here's how you can [join right from your browser](#).



<https://help.webex.com/en-us/article/nrbgeodb/Join-a-Webex-Meeting>



<https://www.webex.com/solutions/RoomOS.html>

3 Add Invitees, enter names or email addresses.

When your account is set up with Hybrid Calendar , you see icons beside each person's name to show their availability.

<https://help.webex.com/en-us/article/wy517z/Webex-App-%7C-Schedule-a-meeting-from-the-meetings-calendar>

a) providing a first conferencing and scheduling platform and a second conferencing and scheduling platform;

The accused system discloses providing a first conferencing and scheduling platform (e.g., Webex room devices with RoomOS, etc.) and a second conferencing and scheduling platform (e.g., Webex meeting app).

Room OS provided by the accused system is a video collaboration system which enables collaboration of users in a room with remote users joining using Webex Application. A host can schedule a meeting among users within the room (first conferencing and scheduling platform) or can schedule a hybrid meeting inviting remote users to join through Webex Application (second conferencing and scheduling platform).

Room Series





Smart video conferencing

The Room Series runs on RoomOS, the hybrid work platform optimized for a native Webex experience while supporting seamless join to third-party meeting solutions like Microsoft Teams, Zoom and Google Meet. These intelligent video collaboration systems bring your meeting rooms to life. Whether you are redesigning your workspaces or upgrading your video conferencing equipment, the Room Series offers high-quality video, crisp audio, rich content experiences and embedded room intelligence to power engaging and productive hybrid workflows.

▼ Show more

<https://www.cisco.com/c/en/us/products/collaboration-endpoints/webex-room-series/index.html>

	<div data-bbox="631 193 1951 268"><div data-bbox="656 212 1037 240">Cisco Room Navigator For Table</div><div data-bbox="1095 218 1167 236">Overview</div><div data-bbox="1207 218 1274 236">Buy now</div><div data-bbox="1314 218 1391 236">Resources</div></div> <div data-bbox="1442 296 1776 359">Control every aspect of your meeting</div> <div data-bbox="1442 386 1848 521"><p>View and join upcoming meetings, check contact lists, swap meeting layouts, share content, adjust camera and audio settings, and control peripherals with a responsive touch controller.</p></div> <div data-bbox="869 477 1095 627">A tablet displaying the Cisco Room Navigator interface, showing a meeting agenda and controls.</div> <div data-bbox="1442 595 1785 624">Leverage built-in intelligence</div> <div data-bbox="636 647 2029 684">https://www.webex.com/us/en/devices/accessories/cisco-room-navigator-for-table.html</div>
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	<div data-bbox="696 220 898 277">webex by CISCO</div> <div data-bbox="929 236 1637 261">Products ▾ Devices ▾ Solutions ▾ Resources ▾ Plans & Pricing</div> <div data-bbox="1809 236 2045 261">Download Join a Meeting</div> <div data-bbox="651 553 987 692"><u>One platform, with all the ways to connect.</u></div> <div data-bbox="1075 549 2013 644"><h1>Download Webex</h1></div> <div data-bbox="1104 729 1339 756">For Windows (64 bit) ⬇</div> <div data-bbox="1411 729 1646 756">For Windows (32 bit) ⬇</div> <div data-bbox="1075 834 1579 865">Requires Windows 10 or later. Learn more</div> <div data-bbox="676 981 1043 1117"><h2>Download <u>mobile app</u></h2></div> <div data-bbox="627 1117 1292 1157">https://www.webex.com/downloads.html</div>
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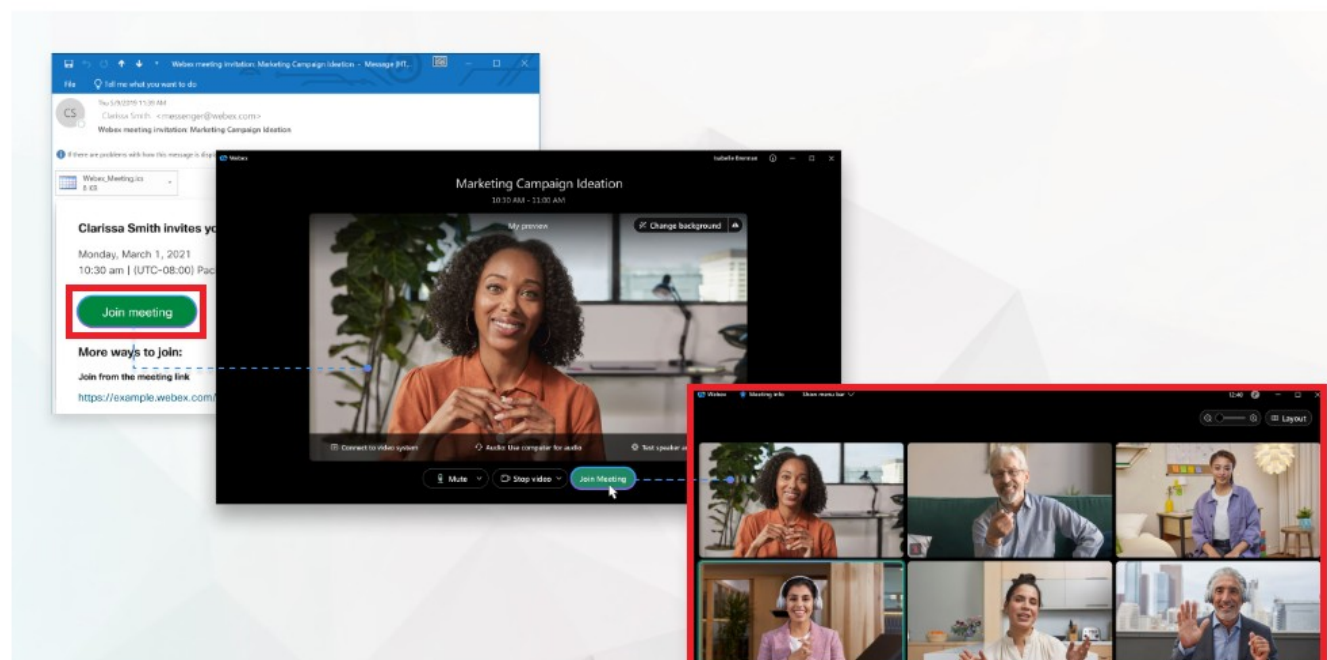
Join a Webex Meeting

You can join a meeting from your computer, mobile device, phone, or a video system. Choose the one that works best for you.

This article applies to version 41.6 and later sites.

We've made some changes to the options that are visible before you join a Webex meeting. If you have an earlier [Webex version](#), these options may not be visible. Learn how to [join meetings on earlier Webex versions](#).

Can't download? Here's how you can [join right from your browser](#).



<https://help.webex.com/en-us/article/nrbgeodb/Join-a-Webex-Meeting>

b) selecting a plurality of first users of a plurality of users of said first conferencing and scheduling platform for simultaneous contact from a provided or determined identifier of each user of a plurality of users using said first conferencing and scheduling platform;

The accused system discloses selecting a plurality of first users (e.g., invitees joining a meeting through using Cisco room) of a plurality of users (e.g., users of Cisco RoomOS) of said first conferencing and scheduling platform (e.g., Webex room devices with RoomOS, etc.) for simultaneous contact (e.g., contacting all members of space through email invite) from a provided (e.g., provided during meeting scheduling) or determined identifier (e.g., name, email address, etc.) of each user (e.g., each invitee in space) of a plurality of users (e.g., plurality of invitees of space using RoomOS platform) using said first conferencing and scheduling platform (e.g., Webex room devices with RoomOS).

As shown, while scheduling a meeting, a host selects invitees joining a meeting through RoomOS platform. The meeting invite to all invitees will be generated and sent simultaneously using the provided invitees name, email address, etc. during meeting scheduling.

Room Series




Smart video conferencing

The Room Series runs on RoomOS, the hybrid work platform optimized for a native Webex experience while supporting seamless join to third-party meeting solutions like Microsoft Teams, Zoom and Google Meet. These intelligent video collaboration systems bring your meeting rooms to life. Whether you are redesigning your workspaces or upgrading your video conferencing equipment, the Room Series offers high-quality video, crisp audio, rich content experiences and embedded room intelligence to power engaging and productive hybrid workflows.

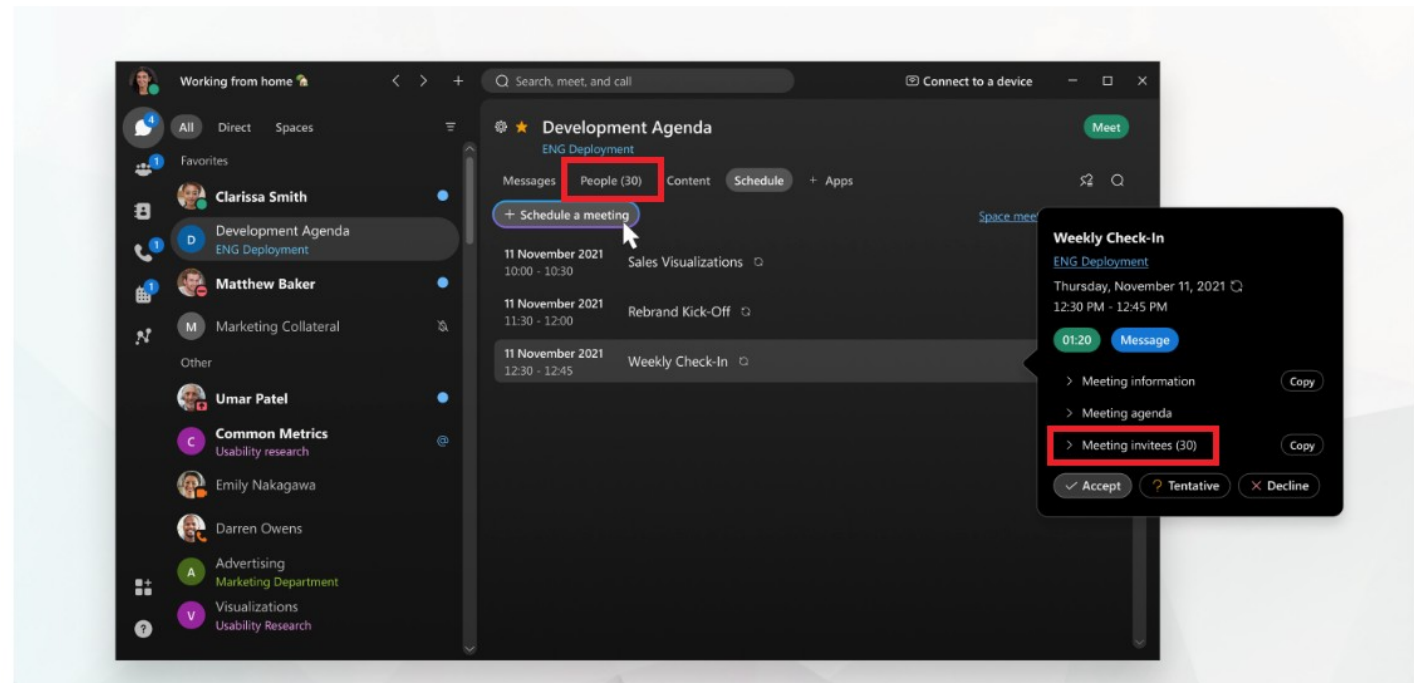
▼ Show more

<https://www.cisco.com/c/en/us/products/collaboration-endpoints/webex-room-series/index.html>

	<div><div>Cisco Room Navigator For Table<div>OverviewBuy nowResources</div></div><div><div></div><div><p>Control every aspect of your meeting</p><p>View and join upcoming meetings, check contact lists, swap meeting layouts, share content, adjust camera and audio settings, and control peripherals with a responsive touch controller.</p><hr/><p>Leverage built-in intelligence</p><p>https://www.webex.com/us/en/devices/accessories/cisco-room-navigator-for-table.html</p></div></div></div>
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Webex App | Schedule a meeting from a space



Schedule a meeting with everyone in your space at a specified date and time, whether it's a space with one or more people. Send calendar invites to everyone in the space to tell them about the meeting and how to join. You can also make sure that your meetings are end-to-end encrypted.



https://help.webex.com/en-us/article/nu5w9x3/Webex-App-%7C-Schedule-a-meeting-from-a-space#Cisco_Task_in_List_GUI.dita_6dbe0773-df5c-4415-bc74-8ef3235d93f6

4 Add Rooms, enter the name of a meeting room.

When your account is set up with Hybrid Calendar , you see icons beside each room name to show the availability.




- Available 
- Unavailable 



Only meeting rooms listed in your organizations directory are displayed. Hover on the room icon to see the room contact card.

<https://help.webex.com/en-us/article/wy517z/Webex-App-%7C-Schedule-a-meeting-from-the-meetings-calendar>

Webex App Scheduler

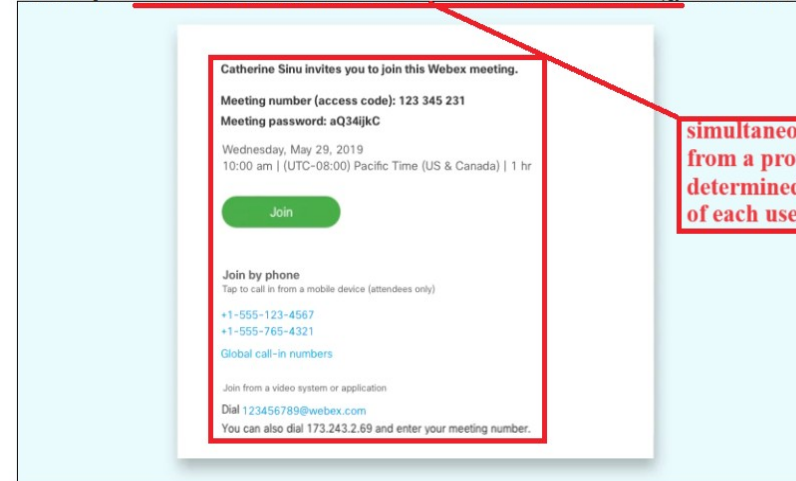
- 1 In the space, click **Schedule a meeting** , and then enter your meeting info:
 - Edit the meeting topic.
 - Choose a **Start** and **End** date and time.
 - Check **Recurrence**, to schedule the meeting to repeat regularly, choose from daily, weekly, or monthly increments.
 - Enter a description, which will be included in the email invitation.
- 2 All members of the space are automatically invited to the meeting. Add invitees by typing their name or email address. Remove invitees by hovering over their name and clicking **Remove**.
 -  If invitees are unavailable, change the meeting time and their availability status updates, or click **Check calendar** to see their availability.
- 3 To book a meeting room, go to **Rooms** and enter the name or location of a meeting room. You see icons next to room names to show their availability. Click on a room name to add it to the meeting invite.
 -  Only meeting rooms listed in your organizations directory are displayed.
- 4 Click **Schedule**.
The meeting is added to your calendar. An email invitation is sent to everyone invited to the meeting.

https://help.webex.com/en-us/article/nu5w9x3/Webex-App-%7C-Schedule-a-meeting-from-a-space#Cisco_Task_in_List_GUI.dita_6dbe0773-df5c-4415-bc74-8ef3235d93f6

Join a Webex Meeting from an Email Invitation

If you get a meeting invitation in your email, you can use it to join your meeting in different ways, like from your computer, mobile device, phone, or video system. Your invite includes the options available to you for that particular meeting.

When you receive an email invitation to a Webex meeting, it'll look something like this.



simultaneous contact
from a provided or
determined identifier
of each user

<https://kb.ccconline.org/article.php?id=457>

Join Webex meetings from Board, Desk, and Room Series

Webex Meetings and Cisco devices are working closer together, making it possible to join Webex and Personal Room meetings directly from your device.

<https://help.webex.com/en-us/article/pq3vskab/Join-Webex-meetings-from-Board,-Desk,-and-Room-Series>

c) identifying second The accused system discloses identifying second pre-existing users (e.g., users joining a

pre-existing users of a plurality of users of said second conferencing and scheduling platform;

meeting through Webex application) of a plurality of users (e.g., Webex meeting application users) of said second conferencing and scheduling platform (e.g., webex meeting app).

As shown, during scheduling a webex meeting the host identifies and selects invitees to join via the webex application. The invitees are preexisting users.

Add a participant to an ongoing call or meeting on Board, Desk, or Room Series

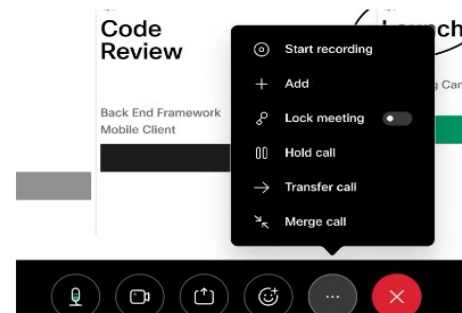
Forgot someone? You can now add both participants and devices to an ongoing Webex meeting or call.

You can add someone to an ongoing call, Webex meeting, or personal room meeting by tapping the **Add** button to Webex. It isn't possible to add SIP or PSTN participants. You can only add users or devices registered



1 When you're in a call or a meeting, access the call controls on your device or touch controller. Tap the **Add** (+) button.

If you don't see it, you might need to tap **More** (...) first and then select **Add**.



<https://help.webex.com/en-us/article/n9fvlr0/Add-a-participant-to-an-ongoing-call-or->

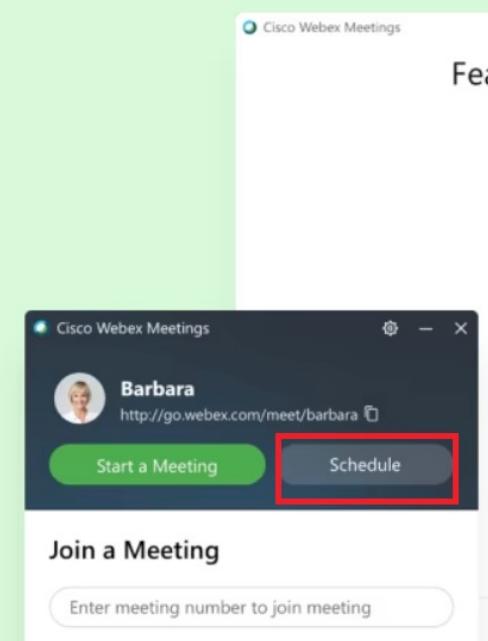
[meeting-on-Board,-Desk,-or-Room-Series](#)

As shown below, when the recurrence meeting is scheduled in webex, the webex meeting app identifies the pre-existing invitees of recurring meeting and sends an email invite or the email reminder before the meeting starts.

Scheduling

From the desktop app

- 1 Sign in to your account.
- 2 Select **Schedule** to go to the Schedule a Meeting page.
- 3 Select a meeting template.
- 4 Enter the meeting information and invite attendees by email by email address.
- 5 Click **Schedule.**



<https://www.webex.com/essentials/meetings.html>

< Schedule a meeting

Topic

Juan Rodriguez's meeting

Date and Time

11/18/2021 1:00 PM ~ 1:30 PM 11/18/2021

(UTC-05:00) Eastern Time (US & Canada)

Meeting link

Generate a one-time meeting link

Use my Personal Room link

https://tmedemo.webex.com/meet/juanro48

Password

68m2KXckHqi

Invitees (2)

Q Add by name or email

Juan Rodriguez

Organizer

Darryl Irwin

Remove all invitees

<https://www.youtube.com/watch?v=PFn8DNQbzml>

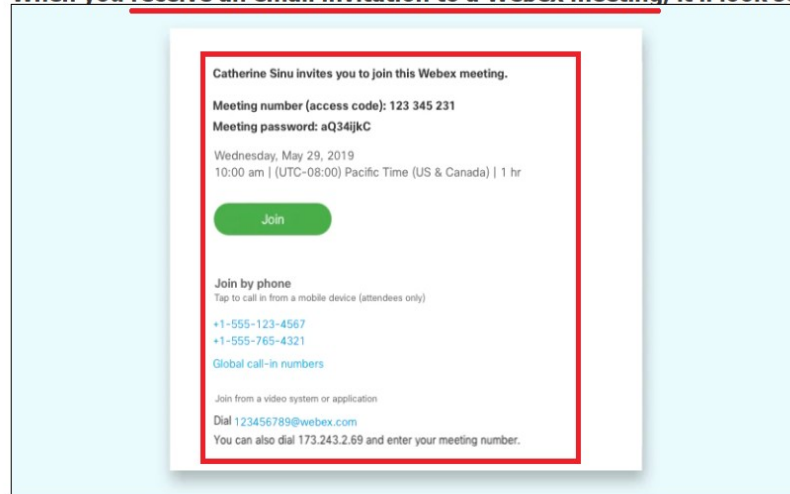
* Meeting topic	Roberts - First Period - Biology
* Meeting password	TsTJxN34jP3
Date and time	Tuesday, Jul 28, 2020 10:00 am Duration: 1 hour (UTC-05:00) Central Time (US & Canada)
	<div><div><input checked="" type="checkbox"/> Recurrence</div><div><div>Recurrence pattern</div><div>Daily</div></div><div><div>Recurrence on</div><div><input type="radio"/> Every 1 day(s)</div><div><input checked="" type="radio"/> Every weekday</div></div><div><div>Ending</div><div><input checked="" type="radio"/> No end date</div><div><input type="radio"/> Ending 07/28/2020</div><div><input type="radio"/> After 10 meetings</div></div></div>

https://www.youtube.com/watch?v=nelFQXa_L6A

Join a Webex Meeting from an Email Invitation

If you get a meeting invitation in your email, you can use it to join your meeting in different ways, like from your computer, mobile device, phone, or video system. Your invite includes the options available to you for that particular meeting.

When you receive an email invitation to a Webex meeting, it'll look something like this.

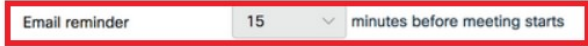


<https://kb.ccconline.org/article.php?id=457>

Webex App | Join a meeting

You can join a meeting in different ways in Webex App, allowing you to choose the method that best suits your needs.

<https://help.webex.com/en-us/article/k7cstu/Webex-App-%7C-Join-a-meeting>

	<p>Did you try using the <u>"Email reminder"-option (under the Advanced Options in the web scheduler)?</u></p>  <p>Another option would be to schedule your Webex Meetings directly from your Outlook client (by using the Webex Productivity Tools). By doing this, <u>all participants will have the recurring Webex meetings in their calendar and will get automatic reminders via their calendar.</u></p> <p>https://community.cisco.com/t5/webex-administration/webex-is-there-a-way-to-send-reminders-to-attendees-for/m-p/4075600</p>
<p>d) providing a bridge for bridging said selected plurality of first users and said identified second pre-existing users;</p>	<p>The accused system discloses providing a bridge (e.g., virtual bridge for communication) for bridging (e.g., collaborating) said selected plurality of first users (e.g., invitees joining a meeting through using Cisco room) and said identified second pre-existing users (e.g., users joining a meeting through Webex application).</p> <p>As shown, RoomOS provides a virtual bridge for and collaboration and communication between the plurality of users of RoomOS platform with plurality of users of webex meeting app.</p>

RoomOS for Cisco
Devices

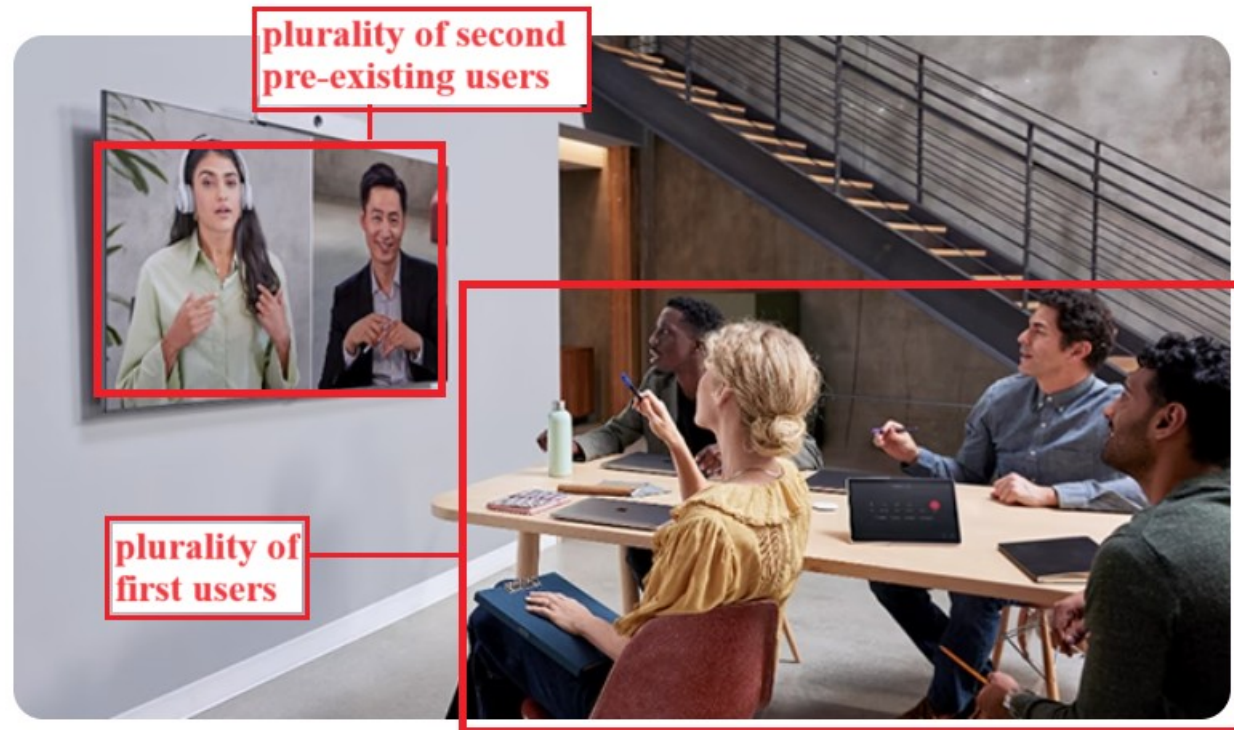
**Collaborate like never
before.**

Contact Sales →

Watch Video 

<https://www.webex.com/solutions/RoomOS.html>


Room Series

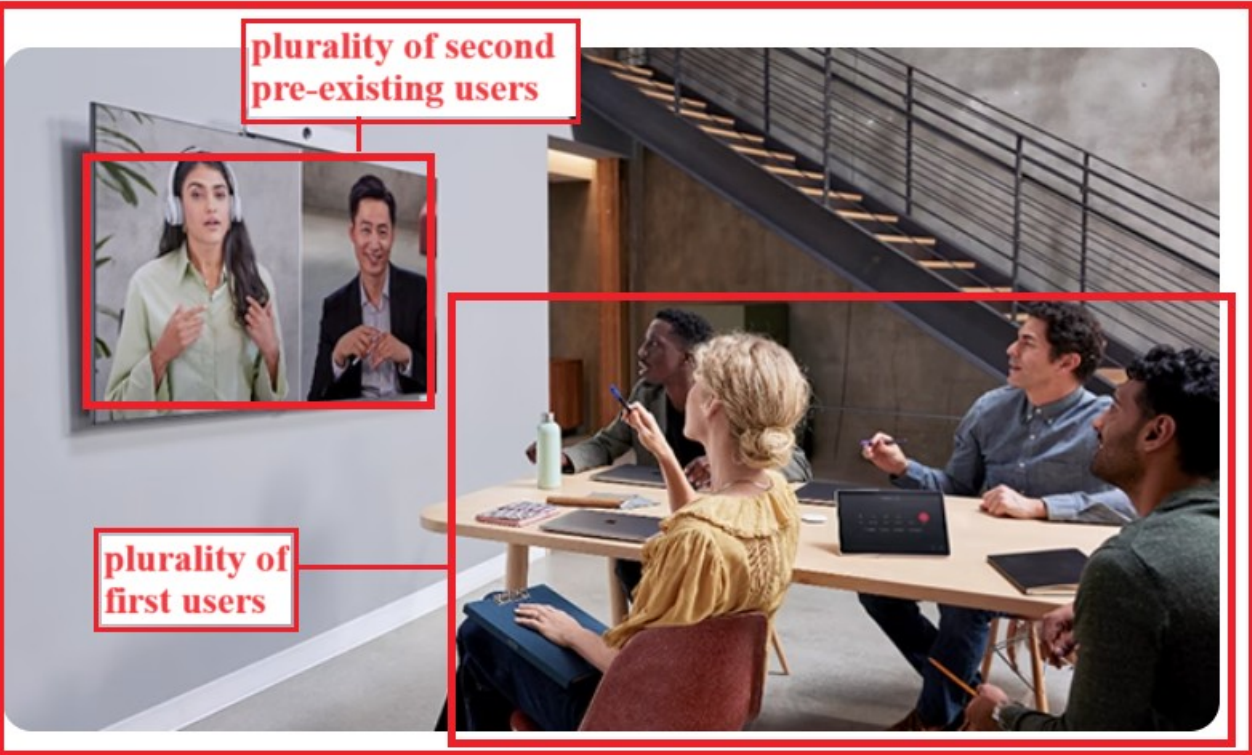


<https://www.cisco.com/c/en/us/products/collaboration-endpoints/webex-room-series/index.html>

e) creating bridged users using said provided bridge by bridging said selected plurality of first users and said second

The accused system discloses creating bridged users (e.g., collaborated users) using said provided bridge (e.g., virtual bridge for communication) by bridging (e.g., collaborating) said selected plurality of first users (e.g., invitees joining a meeting through using Cisco room) and said second identified pre-existing user (e.g., users joining a meeting through Webex application).

<p>identified user;</p> <p>pre-existing</p>	<p>As shown, RoomOS provides a virtual bridge for and collaboration and communication between the plurality of users of RoomOS platform and plurality of users of webex meeting app and creates a bridged users by connecting the users of RoomOS platform and webex meeting app.</p> <div data-bbox="633 451 2056 691"><div data-bbox="633 451 996 555">RoomOS for Cisco Devices</div><div data-bbox="1059 451 2056 691">Collaborate like never before.</div></div> <div data-bbox="1070 715 1541 786"><div data-bbox="1070 715 1290 786">Contact Sales →</div><div data-bbox="1317 715 1541 786">Watch Video </div></div> <p data-bbox="633 850 1406 890">https://www.webex.com/solutions/RoomOS.html</p>
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	<h1 data-bbox="683 231 1211 311">Room Series</h1> <p data-bbox="1462 263 1686 300">bridged users</p>  <p data-bbox="927 343 1240 427">plurality of second pre-existing users</p> <p data-bbox="781 858 972 943">plurality of first users</p> <p data-bbox="636 1082 1995 1150">https://www.cisco.com/c/en/us/products/collaboration-endpoints/webex-room-series/index.html</p>
<p>f) simultaneously contacting said bridged users by said determined identifier of each user based on a</p>	<p>The accused system discloses simultaneously contacting (e.g. email reminder, notification, join button appearance, etc.) said bridged users (e.g., invitees joining a scheduled call through RoomOS platform and webex application) by said determined identifier (e.g., name, email-address, etc.) of each user based on a predetermined scheduled time (e.g., scheduled meeting start time).</p>

predetermined
scheduled time; and

As shown below, the bridged users or invitees of two platforms-RoomOS and webex app are automatically contacted using email reminder, notification reminder or join button appearance just before the meeting start time or at the meeting start time for joining the meeting on the scheduled time using RoomOS platform or webex app.

Disable Meeting Email Reminders in Cisco Webex Site Administration

You can determine if hosts can send out email reminders for upcoming Webex Meetings, Webex Training sessions, or Webex Events that are scheduled on a Webex site. Email reminders are enabled by default, but you can turn this off.

This setting doesn't apply to meetings scheduled in Microsoft Outlook.

- 1 Sign in to Webex Site Administration, and go to **Configuration > Common Site Settings > Options**.
- 2 Scroll to Schedule Meeting Options, and under Meeting email reminders, select **Off**.

<https://help.webex.com/en-us/article/nxkj5o6/Disable-Meeting-Email-Reminders-in-Cisco-Webex-Site-Administration>

	<div data-bbox="636 204 1637 614"><div data-bbox="658 209 1547 301"><div>Email reminder</div><div>15</div><div>minutes before meeting starts</div></div><div data-bbox="658 316 1637 368"><div>Meeting options</div><div>Edit meeting options</div></div><div data-bbox="658 395 1637 448"><div>Attendee privileges</div><div>Edit attendee privileges</div></div><div data-bbox="658 459 1637 609"><div>Cancel</div><div>can do an email reminder if you are inviting people</div><div>template</div></div></div> <p data-bbox="636 614 1431 651">https://www.youtube.com/watch?v=nelFQXa_L6A</p>
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Schedule a Meeting

Meeting type Webex Meetings Pro Meeting

* Meeting topic Roberts - First Period - Biology

* Meeting password TsTJxN34jP3

Date and time Tuesday, Jul 28, 2020 10:00 am Duration: 1 hour

Attendees

Show advanced options

Time

10 : 00

☒ am ☐ pm

Duration

1 hour 0 minutes

predetermined scheduled time

https://www.youtube.com/watch?v=nelFOXa_L6A

Schedule a Meeting

Meeting type

Webex Meetings Pro Meeting

* Meeting topic

Roberts - First Period - Biology

* Meeting password

TsTJxN34jP3

Date and time

Tuesday, Jul 28, 2020 10:00 am Duration: 1 hour

**predetermined
scheduled time**

Attendees

Show advanced options

< Jul 2020 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		28	29	30	1	2
		3	4	5	6	7
		8	9	10	11	12
		13	14	15	16	17
		18	19	20	21	22
		23	24	25	26	27
		28	29	30	31	1

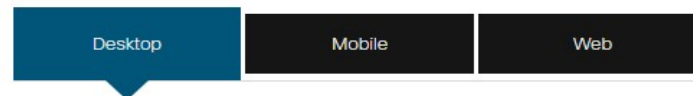
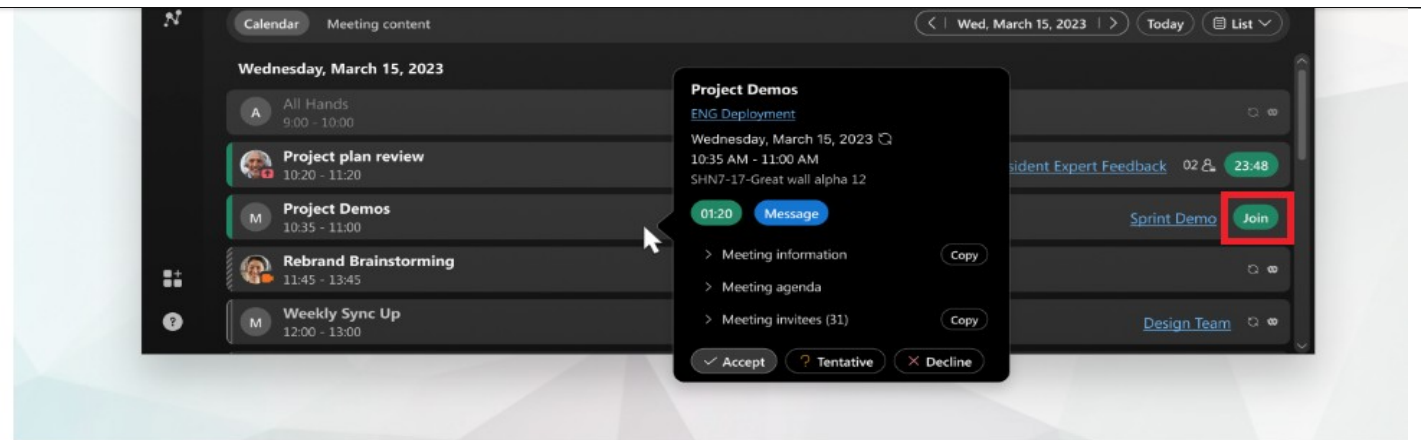
Time

10 : 00


☒ am ☐ pm

Duration

1 hour 0 minutes



- 1 Go to **Meetings**.
- 2 Click a meeting on the list to see its details. See [View upcoming meetings](#) for more information about your meetings list.
 - 💡 If you're using the Cisco Webex Hybrid Calendar Service meetings from your Microsoft Exchange calendar, Microsoft 365 calendar, or Google Calendar for G Suite appear in addition to meetings scheduled from your Webex site.
- 3 In the meeting details, click **Join** to join your meeting.

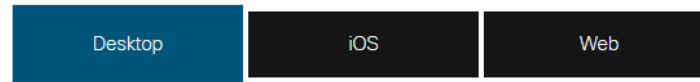
The **Join** button appears 5 minutes before the scheduled start time.
- 4 [Choose your audio and video settings](#) before you join your meeting.
- 5 Click  to [connect to a video system](#).
- 6 Click **Join Meeting**.

<https://help.webex.com/en-us/article/nmegiuz/Webex-App-%7C-Join-a-meeting-from-your-meetings-list>

Webex App | Choose when to receive notifications for scheduled meetings

The app can send you a notification when your scheduled meeting is about to start, so you can join easily and make sure that you're on time. You can choose when you'd like to receive notifications for scheduled meetings, or turn them off.

<https://help.webex.com/en-us/article/r9zg2t/Webex-App-%7C-Choose-when-to-receive-notifications-for-scheduled-meetings>





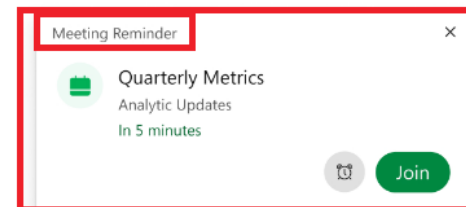
1 Click your [profile picture](#) and then select **Settings > Notifications > Meetings**.

2 Under **Scheduled Meetings**, choose when you want to receive the notifications:

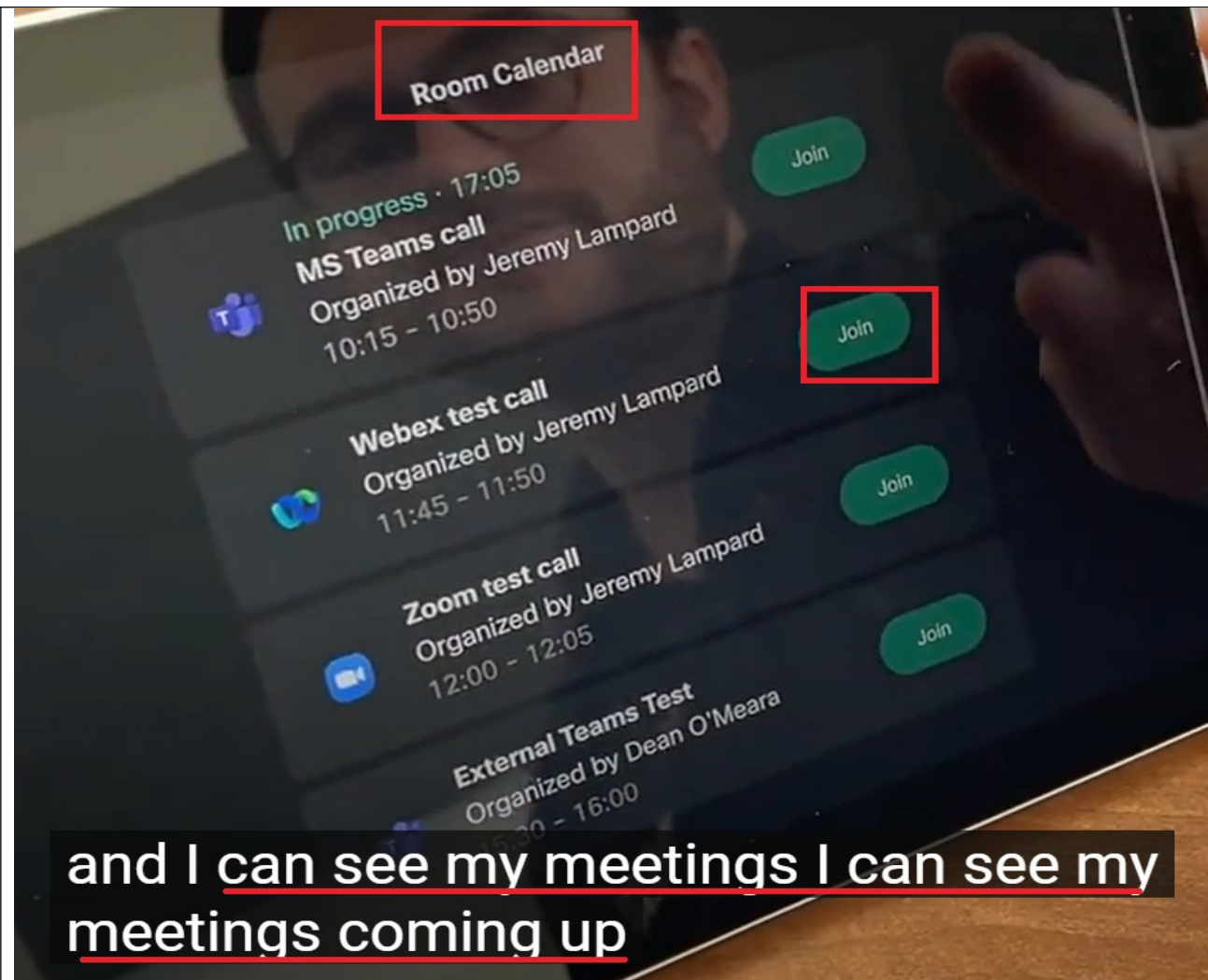
- 5 minutes before start time
- 1 minute before start time
- At start time
- Off



If you've selected **5 minutes before start time** or **1 minute before start time**, you can select **Snooze**  to receive another reminder at the meeting start time or  to dismiss the notification altogether.

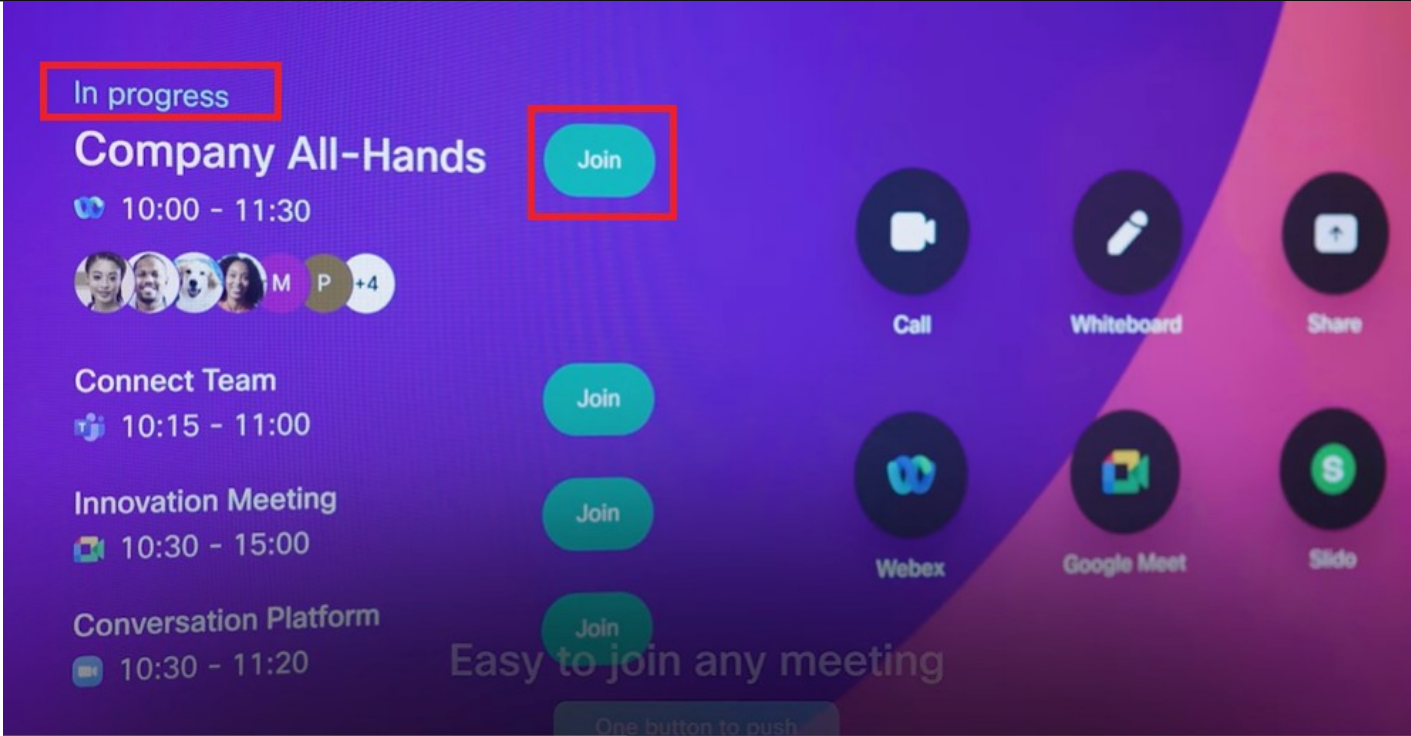


<https://help.webex.com/en-us/article/r9zg2t/Webex-App-%7C-Choose-when-to-receive-notifications-for-scheduled-meetings>



and I can see my meetings I can see my meetings coming up

https://www.youtube.com/watch?v=0z2_yI5kj0s

	 <p>https://www.youtube.com/watch?v=EbmDd_PXRbQ</p>
<p>g) effecting steps a) through f) in the absence of any action by said users.</p>	<p>The accused system discloses effecting steps a) through f) in the absence of any action by said users (e.g., plurality of invitees).</p> <p>As shown, the steps a) through f) are performed automatically by the accused system, without any action by the invitees of RoomOS and webex application.</p>

Room Series



Smart video conferencing

The Room Series runs on RoomOS, the hybrid work platform optimized for a native Webex experience while supporting seamless join to third-party meeting solutions like Microsoft Teams, Zoom and Google Meet. These intelligent video collaboration systems bring your meeting rooms to life. Whether you are redesigning your workspaces or upgrading your video conferencing equipment, the Room Series offers high-quality video, crisp audio, rich content experiences and embedded room intelligence to power engaging and productive hybrid workflows.

✓ Show more

<https://www.cisco.com/c/en/us/products/collaboration-endpoints/webex-room-series/index.html>

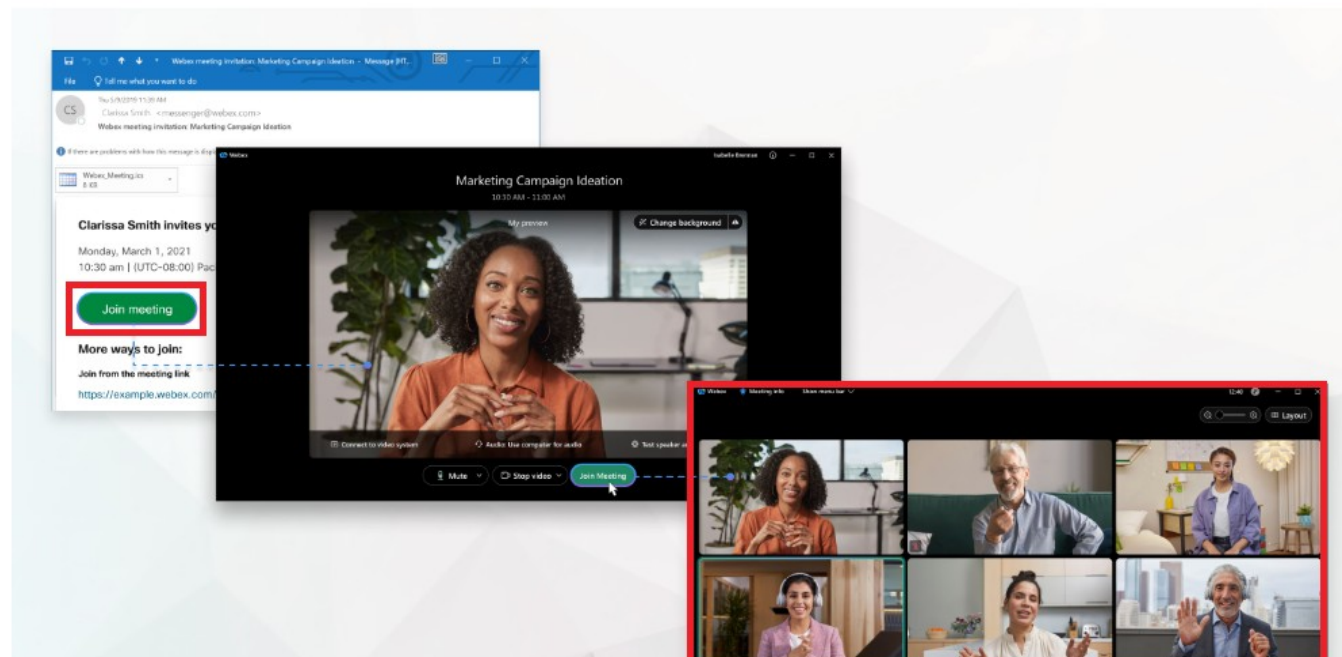
Join a Webex Meeting

You can join a meeting from your computer, mobile device, phone, or a video system. Choose the one that works best for you.

This article applies to version 41.6 and later sites.

We've made some changes to the options that are visible before you join a Webex meeting. If you have an earlier [Webex version](#), these options may not be visible. Learn how to [join meetings on earlier Webex versions](#).

Can't download? Here's how you can [join right from your browser](#).

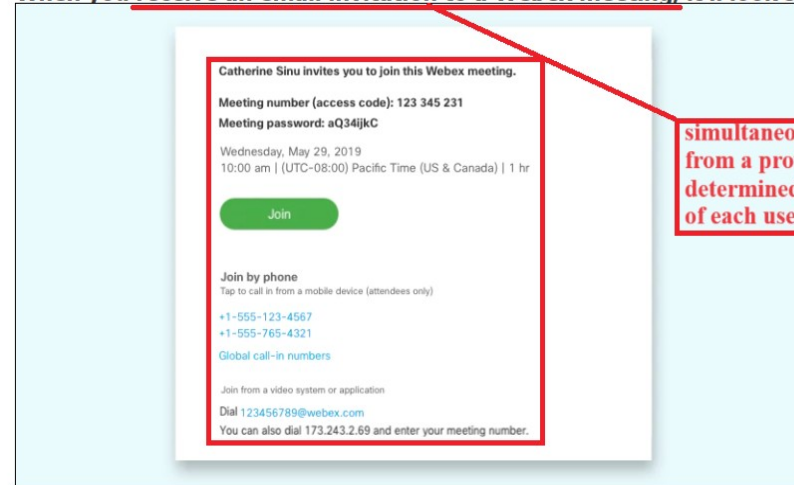


<https://help.webex.com/en-us/article/nrbgeodb/Join-a-Webex-Meeting>

Join a Webex Meeting from an Email Invitation

If you get a meeting invitation in your email, you can use it to join your meeting in different ways, like from your computer, mobile device, phone, or video system. Your invite includes the options available to you for that particular meeting.

When you receive an email invitation to a Webex meeting, it'll look something like this.



simultaneous contact
from a provided or
determined identifier
of each user

<https://kb.ccconline.org/article.php?id=457>

Add a participant to an ongoing call or meeting on Board, Desk, or Room Series

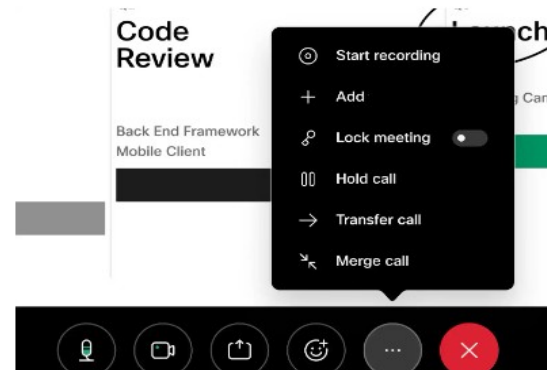
Forgot someone? You can now add both participants and devices to an ongoing Webex meeting or call.

You can add someone to an ongoing call, Webex meeting, or personal room meeting by tapping the **Add** button. You can only add users or devices registered to Webex. It isn't possible to add SIP or PSTN participants.



- 1 When you're in a call or a meeting, access the call controls on your device or touch controller. Tap the **Add**  button.

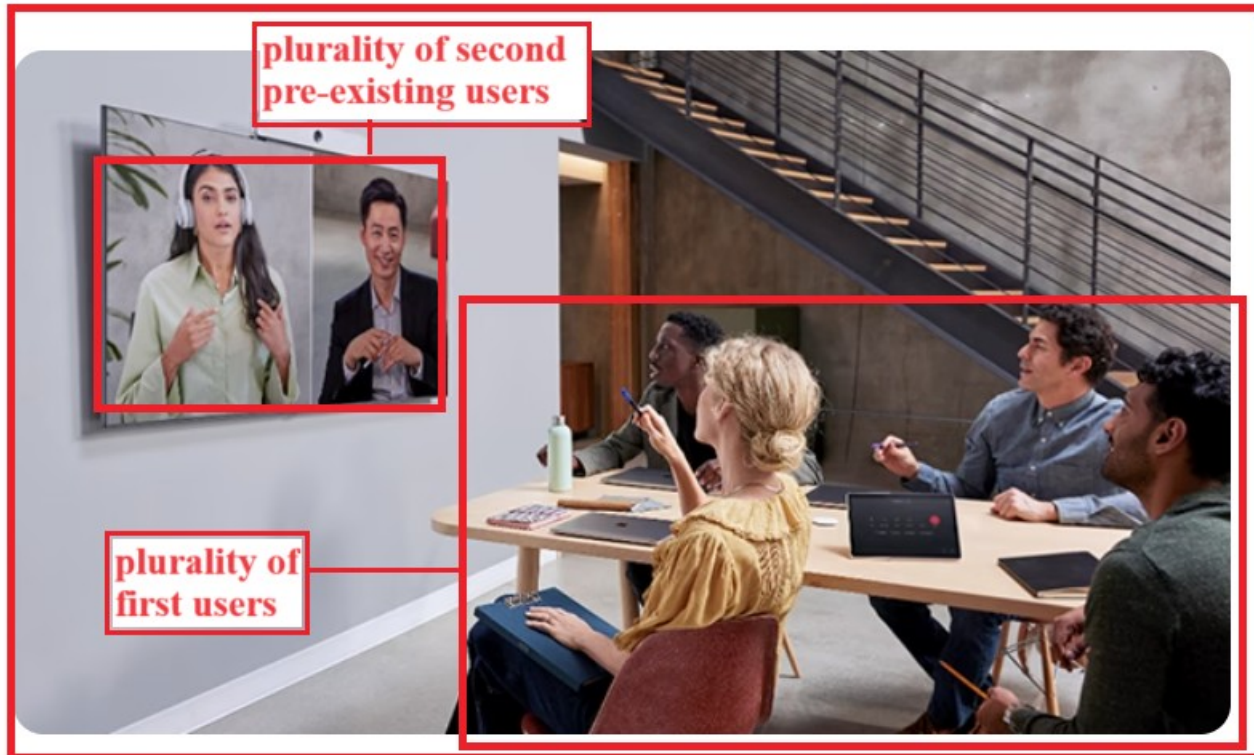
If you don't see it, you might need to tap **More**  first and then select **Add**.



<https://help.webex.com/en-us/article/n9fvlr0/Add-a-participant-to-an-ongoing-call-or-meeting-on-Board,-Desk,-or-Room-Series>

Room Series

bridged users



<https://www.cisco.com/c/en/us/products/collaboration-endpoints/webex-room-series/index.html>

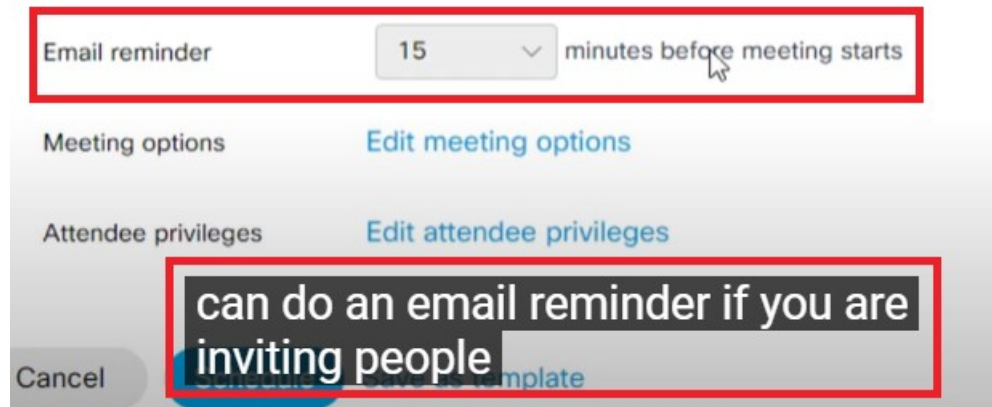
Disable Meeting Email Reminders in Cisco Webex Site Administration

You can determine if hosts can send out email reminders for upcoming Webex Meetings, Webex Training sessions, or Webex Events that are scheduled on a Webex site. Email reminders are enabled by default, but you can turn this off.

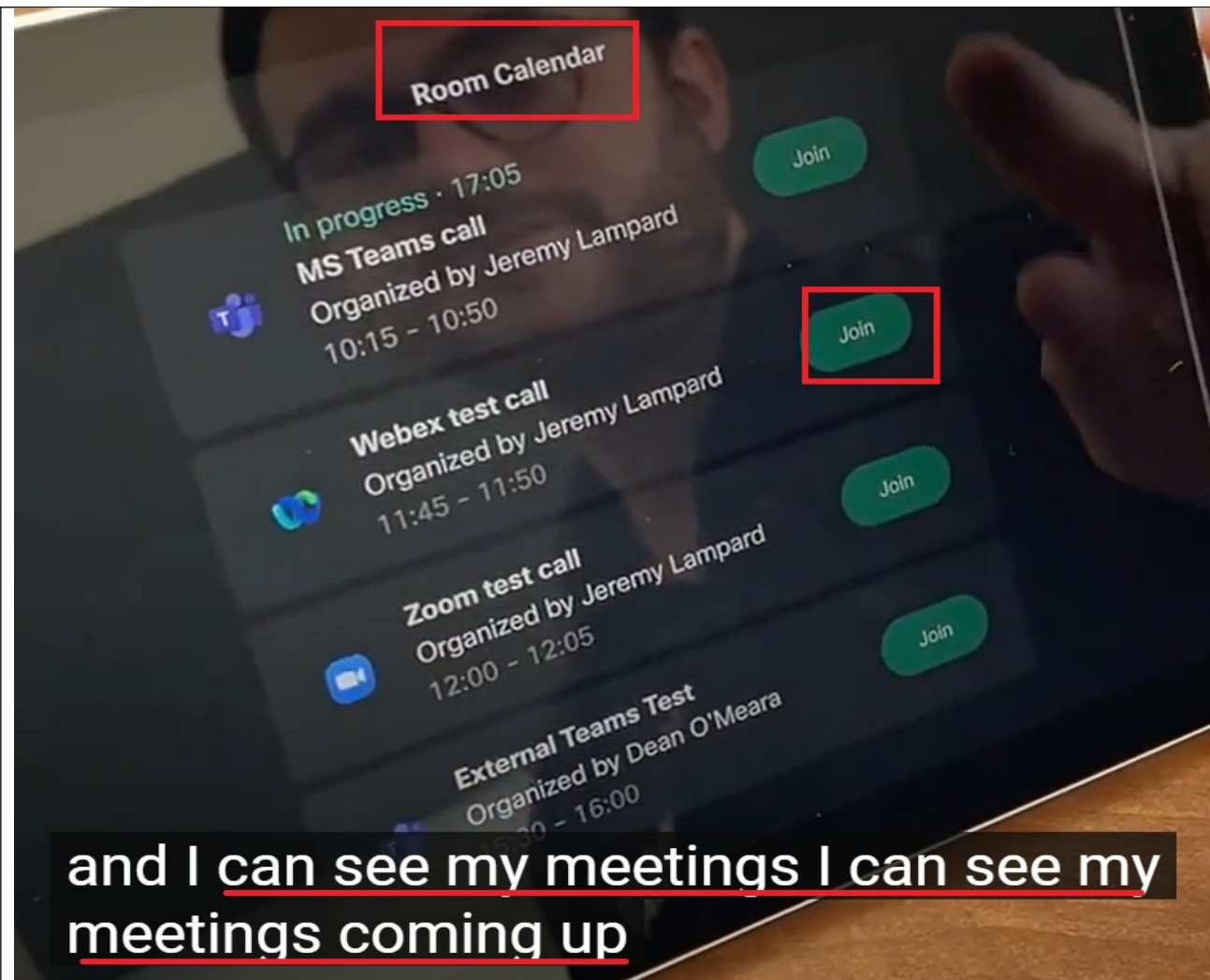
This setting doesn't apply to meetings scheduled in Microsoft Outlook.

- 1 Sign in to Webex Site Administration, and go to **Configuration > Common Site Settings > Options**.
- 2 Scroll to Schedule Meeting Options, and under Meeting email reminders, select **Off**.

<https://help.webex.com/en-us/article/nxkj5o6/Disable-Meeting-Email-Reminders-in-Cisco-Webex-Site-Administration>



https://www.youtube.com/watch?v=neIFQXa_L6A



and I can see my meetings I can see my meetings coming up

https://www.youtube.com/watch?v=0z2_yI5kj0s